

## NOTICE OF ROBERTS RIDGE HOA ANNUAL MEETING AND ELECTION PROXY FORM

The Roberts Ridge Homeowners' Association (HOA) Board of Directors will hold the Annual Meeting of its Members on Tuesday April 7, 2026, at 6:30 pm, in the Wea Prairie Branch of the Library, 4200 S 18th Street, Lafayette. The purpose of the annual meeting is to vote for new board members, and conduct other business that is brought up at the meeting pursuant to the By-Laws, available on the HOA website at [www.RobertsRidgeHOA.org](http://www.RobertsRidgeHOA.org). All HOA Members are encouraged to attend this meeting. **If you are unable to attend and wish to have another person cast your votes, please complete the Proxy form below.**

PROXY The HOA By-Laws require you to either attend the Annual Meeting to cast your vote in person or to designate a proxy who is also an HOA homeowner who will be at the meeting to do so on your behalf. You must check one of the boxes below to use a proxy to vote. If no box is checked, your proxy will not be "counted" but will be considered only for quorum purposes. You do not need to return this proxy form if you will attend the meeting to vote in person. However, if you return this form and attend the meeting, then your vote at the meeting will supersede the choices you have made on this form.

### EMAIL RESPONSE INSTRUCTIONS

Emailed instructions detailing your preferences below sent to [robertsridgehoa@gmail.com](mailto:robertsridgehoa@gmail.com) as your proxy vote are sufficient and will be considered as signed and dated if they originate from an email address on file with the HOA. Scanned and signed proxy forms returned via email are also valid. We encourage you to email your proxy form.

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If you wish to return this proxy form via US Mail, please fill it out completely and make sure it's mailed in time for the HOA to receive no later than April 6, 2026.

- I give my Proxy to: any current member of the HOA Board who will be present at the meeting
- I give my Proxy to: \_\_\_\_\_, an HOA homeowner who will be present at the meeting. I understand that if my Proxy is not present, my vote will not be cast.
- My Proxy is to be used for quorum purposes only but shall not be used to vote.

If you do not designate any votes below then your Proxy may cast your vote as he or she wishes. Your Proxy will also be authorized to cast your vote on any other business matter which may require a vote at the meeting.

**2026 Board of Directors Candidates Mark your choices with an X. (ONLY VOTE FOR UP TO TWO PERSONS) If you select more than two candidates, your votes will not be counted.**

Member Floor Volunteer (TBD)       No Vote for Floor Volunteer (Only for Quorum Purpose)

WRITE IN CANDIDATE \_\_\_\_\_

SIGNATURE: All Proxy forms must be SIGNED and DATED by the Property Owner(s) to be valid. Note that any proxy returned as described above in email instructions will be considered signed and dated, provided they originate from an email address on file with the HOA.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_, 2026

Roberts Ridge Property Address: \_\_\_\_\_ Lafayette, IN 47909

Contact Information: E-mail: \_\_\_\_\_

THIS PROXY FORM IS LIMITED TO THE 2026 ANNUAL MEMBERSHIP MEETING TO BE HELD ON APRIL 7, 2026 and for ANY ADJOURNMENT THEREOF, AND ANY SUBSTITUTE MEETING if THE 2026 ANNUAL MEMBERSHIP MEETING IS CANCELED. **In order for this proxy form to be counted you may email it to [RobertsRidgeHOA@gmail.com](mailto:RobertsRidgeHOA@gmail.com) by 5:00 pm APRIL 7, 2026, OR submit it by USPS mail to be received no later than April 6, 2026 to our PO address: Roberts Ridge**

HOA P.O. Box 5722; Lafayette, IN 47903. Late proxy forms will be rejected. If you miss these deadlines, you will have to attend the meeting in person or send the form via another member to cast your votes.